



DARS

Degree Audit Reporting System

Your Guide to Keeping on Track for Graduation.

Dean's Office for Undergraduate Programs
CBA 138
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What is DARS?

The Degree Audit Reporting System (DARS) is a computer generated document outlining your academic progress. This record uses your UNL coursework, transfer coursework, and courses in progress in order to determine your progress toward degree completion. **DARS does not replace the Undergraduate Bulletin as a resource for requirements.**

In the Fall semester of 1995, the University implemented a comprehensive education program which is required of all undergraduate students entering UNL. This program is comprised of four components: Information Discovery and Retrieval, Essential Studies, Integrative Studies, and Co-Curricular Experience. As a CBA student, you are required to meet the College's general graduation requirements, to complete the Essential Studies and the Integrative Studies programs, as well as completing other coursework pertinent to your major.

DARS is able to measure your progress in meeting these requirements by itemizing the individual components and breaking down each area into sub-groups or sub-requirements. Each sub-group is independent and must be satisfactorily completed. The overall fulfillment of the requirement is dependent upon the completion of all sub-groups within that requirement (e.g. Essential Studies are not complete if you lack an Area A course).

How Do I Get My DARS?

Advisers have on-line access to your DARS and are available to discuss your academic progress. A DARS report does not replace your senior check, which should be applied for upon the completion of 89 credit hours. You may apply for your senior check in Canfield Administration Building, room 109.

Will DARS Replace Advising?

No. DARS is a tool that enables students to measure their academic progress. Students should continue to meet with an academic adviser if questions arise regarding classes, scheduling, prerequisites, etc.

Will You Explain the Information at the Beginning of the Audit?

The first line lists the date and time your degree audit was run. Your student ID number is also on the top line. The next line gives your full name and your projected graduation date. The degree you are trying to obtain and your major are on the third line, as well as the year of the Undergraduate Bulletin that you are following. The last line contains the name of your faculty adviser. Your faculty adviser is a resource for questions regarding internships and careers. An academic adviser, located in CBA 138, should be contacted with questions regarding DARS, courses, schedules, or requirements. Faculty advisers do not have access to your DARS.

College Entrance Requirements

Course work completed for admission to the University is listed in this section. A “-” indicates a deficiency must be completed as soon as possible. If you have any questions, see an adviser in CBA 138.

Courses Which Do Not Count Toward Graduation

This section reminds you of course work that is NOT counted toward the 128 hour graduation requirement.

General Graduation Requirements

This is a summary of the requirements for every CBA student, including but not limited to, the residency rule, the 50% rule, and the minimum number of hours required to graduate. Although the “minimum” hours needed to graduate is reported here, you may need additional hours to fulfill requirements.

Comprehensive Education Program—Integrative Studies (IS)

This is a summary of your progress toward the completion of your required IS classes. Please note: one IS course is required at the 200, 300, and 400-level; and, no more than 3 courses from one department are allowed.

International Business Course Requirement

All CBA students, except accounting majors, are required to complete one International Business course.

Module 0-7

These summaries represent the college requirements and specific coursework related to your major. If you have not met all of the requirements, DARS will offer some suggestions, which will be listed at the end of each section. Although College policies and requirements pertaining to each Module are also stated in their respective sections, refer to the Undergraduate Bulletin for specific prerequisites, and general college/university policies.

Miscellaneous

- The numeric code preceding your course name and number is the term in which you completed that class.
- Classes in which you are currently enrolled but have not yet received a grade for are denoted by IN-P ---> (In Progress)
- Classes that you have registered for during an upcoming semester are denoted by PREG (pre-registered)
- GNCR: Courses taken at institutions other than UNL and are not direct equivalencies to UNL. These Courses appear as “GNCRxxx” credit. Please see an academic adviser in CBA 138 if you have questions regarding the use of this coursework toward specific degree requirements.

Important Notice

It is imperative that you read the notices at the top of your DARS report. Additional information regarding your degree program is located here. The DARS is an internal document used for advising. It is **not** an official certification of your academic record; therefore, it is unlawful to transmit this document to a third party. If you need an official transcript of your academic program, contact Registration and Records in 107 Canfield Administration Building.

How to Read Your DARS

NO - requirement has NOT been satisfied and requires additional coursework or has additional instructions to follow. (**OK** means requirement HAS been satisfied).

TEXT - Each section begins with a text line that gives you general information about the requirement.

EARNED - line stating the total hours, number of sub-groups, and GPA accumulated for this requirement.

NEEDS - line stating the number of hours, sub-groups, and GPA (if applicable) still needed to complete this requirement.

“+” - the sub-group is complete

“-” - the sub-group is NOT complete

IN-P - line stating that student is currently enrolled in this course.

PREG - line stating that student is currently registered for this course.

TEXT - Each sub-group contains a text line with instructions followed by number of hours and/or courses EARNED or NEEDED (if any).

NOT FROM - lists courses from which a student may NOT choose in order to complete sub-group.

SELECT FROM - lists courses from which to choose in order to complete the sub-group.

3*** - Any course at that level will fill the requirement.

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NO      MODULE 2 - COMPREHENSIVE EDUCATION PROGRAM
        ADDITIONAL ESSENTIAL STUDIES
        NO ES COURSE MAY BE TAKEN P/NP.
        SELECT FROM LIST OF APPROVED CEP ESSENTIAL STUDIES
        COURSES IN THE UNL UNDERGRADUATE BULLETIN.
        BUSINESS COURSES MAY NOT BE USED TO FULFILL
        ANY ESSENTIAL STUDIES REQUIREMENTS.
        EARNED:      3.0 HOURS                2 SUB-GROUPS
IN-PROGRESS 16.0 HOURS
--> NEEDS:
        1 SUB-GROUP
+ 1) AREA A. COMMUNICATION
        3.0 HOURS ADDED      1 COURSE TAKEN
IN-P ---> 3.0 HOURS                1 COURSE TAKEN
        02.3 COMM311          3.0 PREG>I BUS & PROFESSNL COMM
        02.1 CURR120          3.0 A-      BASIC BUSINESS COMM
+ 2) AREA B. MATHEMATICS AND STATISTICS OR
        AREA D. SCIENCE AND TECHNOLOGY
        .0 HOURS ADDED      0 COURSES TAKEN
IN-P ---> 3.0 HOURS                1 COURSE TAKEN
        02.2 ASTR103          3.0 IP   >I DESCRIPTIVE ASTRON
- 3) COMPLETE AN ADDITIONAL 12 HOURS FROM ANY OF THE
        FOLLOWING ES AREAS:
        AREA C. HUMAN BEHAVIOR, CULTURE AND SOCIAL ORGANIZATION
        AREA E. HISTORICAL STUDIES; AREA F. HUMANITIES;
        AREA G. ARTS; AREA H. RACE, ETHNICITY AND GENDER.
        .0 HOURS ADDED      0 COURSES TAKEN
IN-P ---> 10.0 HOURS              3 COURSES TAKEN
        02.2 GEOG140          3.0 IP   >I INTRO TO HUMAN GEOG
        03.1 MUNM287          3.0 PREG>I HIST OF ROCK MUSIC
        02.2 PSYC181          4.0 IP   >I INTRO TO PSYCHOLOGY
        NEEDS:      2.0 HOURS
    
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NO      MODULE 5 - MANAGEMENT MAJOR
        COMPLETE 21 HOURS OF MANAGEMENT.
        NO COURSE MAY BE TAKEN P/NP.
--> NEEDS:      21.0 HOURS                2 SUB-GROUPS
- 1) COMPLETE THE FOLLOWING COURSE.
        NEEDS:      1 COURSE
        SELECT FROM: MNGT 250
- 2) COMPLETE 6 MANAGEMENT COURSES FOR THE MAJOR.
        MNGT COURSES CROSSLISTED WITH MIST AND ENTR MAY BE
        USED TOWARD THE MNGT MAJOR (SEE CURRENT BULLETIN).
        NEEDS:      6 COURSES
        -> NOT FROM: MNGT 331 ,350 ,360H,360 ,398 ,399 ,475
        SELECT FROM: MNGT 245 ,3***,4***
    
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**** LEGEND ****

OK = REQUIREMENT COMPLETE >P = PASS/NO PASS OPTION
 NO = REQUIREMENT NOT COMPLETE >I = IN-PROGRESS COURSE
 IP = COURSES USED TO COMPLETE >D = DEGREE GRADE
 REQT ARE IN PROGRESS >S = COURSE WHICH HAS HOURS
 + = SUB-REQT COMPLETE >= = CROSSLISTED/DUPLICATE
 - = SUB-REQT NOT COMPLETE >- = REPEATED COURSE
 NR = NO GRADE REPORTED >* = REPEATED COURSE UNO/UNK
 (R) = REQUIRED COURSE >O = COURSE NUM OR DEPT CHANGE
 R = REQUIRED SUB-REQUIREMENT >T = TRANSFER GRADE
 # = BANKRUPTED COURSE UNO/UNK

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***** END OF ANALYSIS *****